



NOTICE TO PROCEED

17 JULY 2023

Date

OVT-GRAPHIC LINE INC.
23 21ST, Upper Plaza,
West Rembo, Makati City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Book Cards, Book Pockets, Borrower's Cards, and Catalog Cards** for the **Pasig City Library** under **Purchase Request No. 100-23-01-224**, covered by **Purchase Order No. 23-07-0350** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

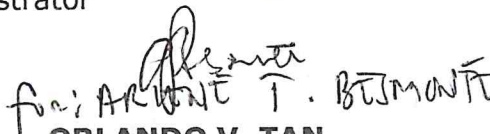
Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme:


ORLANDO V. TAN
Authorized Representative
OVT-GRAPHIC LINE INC.

Date:

7-17-2023

Handwritten mark